



Butte Falls School District #91

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UNOFFICIAL MINUTES OF SCHOOL BOARD MEETING

MONDAY FEBRUARY 26, 2018

DATE/TIME/PLACE: A meeting of the School Board of Butte Falls School District 91 was held on Monday February 26, 2018 at 6:00 p.m. in the district office meeting room, 720 Laurel Avenue, Butte Falls, OR.

CALL TO ORDER: Stephanie Pitts, Steve Nelson, Dan Murphy, Kathleen Misfeldt
Absent: Aaron Worman

ADMINISTRATION: Dr. Phil Long, Dianne Gorman

SECRETARY: Julie Freeman

PUBLIC: Roni Burg, Steve Misfeldt

CALL TO ORDER: Board Chair Stephanie Pitts called the meeting to order at 6:03 p.m.

PLEDGE OF THE ALLEGIANCE: Mrs. Pitts led the Pledge of the Allegiance.

APPROVE AGENDA: Mr. Nelson made a motion to approve the agenda. Mr. Murphy seconded. Mrs. Pitts-Aye, Mr. Nelson-Aye, Mrs. Misfeldt-Aye, Mr. Murphy-Aye. Voted and carried. 4 Ayes votes, 0 opposed.

CONSENT AGENDA: MINUTES/ Mr. Murphy made a motion to approve the minutes of the special board meeting of February 12, 2018. Mr. Nelson seconded. Mrs. Pitts-Aye, Mr. Nelson-Aye, Mrs. Misfeldt-Aye, Mr. Murphy-Aye. Voted and carried. 4 Ayes votes, 0 opposed.

COMMUNICATION/ REPORTS: SUPERINTENDENT'S REPORT (ENROLLMENT, SEISMIC PROJECT, MARKETING, ETC.)
Community Update- Dr. Long shared a copy of the letter that he submitted to the community newsletter. He stated he would be submitting a letter each month to keep steady communication with parents and the community on what was happening in the district. This month's letter included information on the variety of ways the district continues to improve security within the schools, an update on the Seismic Project at the high school, introduction of our new Athletic Director/Teacher/Coach, Jerry Brown, and a reminder of snow make up days built into our calendar. The letter also included an invitation to parents and community to attend a meeting on March 5, 2018 to offer feedback on the sports co-op with C.L.C.A.

Seismic Retrofit Update- Dr. Long also reported that he had toured the high school building and gave the board an update on the construction process. He stated the project was going well and that they were currently seeking solutions to help with the noise level in the gym.

Mrs. Pitts asked about the future plans for the seventh and eighth graders for next year and F.T.E. plans. Dr. Long stated that at this time he would like to keep the current sixth graders at the elementary next year. Although he did not foresee building additional classrooms for next year, he felt that by utilizing space differently there could be enough space for another classroom. Dr. Long shared that ideally he would like to be able to hire a fifth and seventh grade teacher for next year and by doing so would help free up F.T.E. at the high school. He also shared that he would like to see some type of music program at the elementary level.

Enrollment- Dr. Long reported that the enrollment numbers were holding steady and reported at the end of January we had 230 students.

REVIEW OF PAYMENT OF BILLS:

Board members reviewed the expenditure report and asked for clarification about a few of the expenditures. Mrs. Freeman provided answers. Dr. Long reminded the board that there would be additional expenditures that the board would be seeing regarding the seismic project.

FINANCIAL SUMMARY:

Financial Summary: Mrs. Aiken was unable to attend the meeting, but provided a financial summary and a memorandum with details about the financial summary. Dr. Long pointed out that the projected revenue was based on 215 students, but that we have had some additional expenditures this year and that some will have to be set aside for additional PERS costs.

CHARTER SCHOOL/STAFFING UPDATE:

Mrs. Gorman arrived late for the meeting due to principal duties. She will provide information at the next meeting.

ESSA/Site Council/Parent Involvement:

Mrs. Freeman reported that the Site Council/Parent Involvement met prior to the board meeting. Mrs. Misfeldt stated that the parent club would be hosting a Talent Show in the near future and that there seemed to be a lot of interest in it. She also requested that the Wellness Policy be a priority as we move forward with D.E.S.D. services on policies. She shared that the Site Council would like to have the policy in place and share the updates on the details of the policy with staff during in-service.

Butte Falls Charter School/Natural Resource Center:

Mr. Mathas was unable to attend the meeting. Dr. Long reported that he and Mr. Mathas are hoping to bring the final version of the conveyance of the property to the board after spring break.

BUTTE FALLS COMMUNITY
SCHOOL PARTNERSHIP:

Mr. Murphy reported that The Landing continues pursuing grants to replace the heating system. He also reported that their I.T. person stated that they needed to update the computer lab. Dr. Long suggested that their I.T. person contact the District I.T. person to see if we could find a way to help.

PUBLIC COMMENT: Roni Burg asked about the hiring of the baseball and softball coaches. Dr. Long stated that they had been hired at the last meeting. Mrs. Burg also asked how the first meeting about the sports co-op went. Dr. Long stated that they were hoping to have more parents in attendance on the March 5th meeting.

OLD BUSINESS:

Board Policy Review-Dr. Long shared with the board the Division 22 assurance report. He stated that the report was submitted past the due date. He shared that the report included some, but not all of the standards. He stated that when a district was not in compliance that they must make a plan to become compliant. Dr. Long reported that we are now in compliance with the asbestos management plans, but many of the standards that we are not in compliance with have to do with board policies. He stated that he also had to make a plan for the instructional material adoption.

NEW BUSINESS: **S.O.E.S.D. Local Service Plan for 2018-2019** - Dr. Long shared with the board the local service plan from S.O.E.S.D and made a recommendation to accept the plan as it is a vital service for B.F.S.D. as a small district. Mr. Nelson made a motion to approve the 2018-2019 Local Service Plan with S.O.E.S.D., Mrs. Misfeldt seconded. . Mrs. Pitts-Aye, Mr. Nelson-Aye, Mrs. Misfeldt-Aye, Mr. Murphy-Aye. Voted and carried. 4 Ayes votes, 0 opposed.

PERSONNEL/ HIRE: Hire Jerry Brown Athletic Director/Part Time Teacher/Track Coach. Mrs. Misfeldt made a motion to hire Jerry Brown for the above positions. Mr. Nelson seconded. Mrs. Pitts-Aye, Mr. Nelson-Aye, Mrs. Misfeldt-Aye, Mr. Murphy-Aye. Voted and carried. 4 Ayes votes, 0 opposed.

RESOLUTION 18-06: Dr. Long and board members read aloud resolution 18-06, Classified Employee Appreciation Week. Mrs. Misfeldt made a motion to approve resolution 18-06. Mr. Nelson seconded it. Mrs. Pitts-Aye, Mr. Nelson-Aye, Mrs. Misfeldt-Aye, Mr. Murphy-Aye. Voted and carried. 4 Ayes votes, 0 opposed.

NEW MEETING

DATES:

Dr. Long asked that the board change the board meeting calendar to move the regular meeting scheduled on March 19, 2018 to March 12, 2018, and schedule an executive session on superintendent evaluation for March 19, 2018. Mr. Murphy made a motion to change the regular meeting to March 12, 2018, and an executive session on March 19, 2018. Mr. Nelson seconded. . Mrs. Pitts-Aye, Mr. Nelson-Aye, Mrs. Misfeldt-Aye, Mr. Murphy-Aye. Voted and carried. 4 Ayes votes, 0 opposed.

**ANNOUNCEMENTS
AND COMMENTS**

FROM THE BOARD: Mrs. Misfeldt stated that she felt things were going well and enjoyed working with the board. She also stated that she needed to leave for another meeting.

Steve commented that he had met with the new A.D. and he seems to be working hard resolving issues that arise from that position. He stated that the retrofit seems to be going well, and gave support to the administration.

Mr. Murphy asked if the superintendent evaluation could be moved into the end of the meeting on the 12th. The board decided that they would like to keep the meeting on the 19th to give time for discussion on the evaluation.

Mrs. Pitts thanked Roni and her husband for their commitment to coaching the Jr. Loggers. She thanked the board for their hard work.

Dr. Long shared that the meetings about the job descriptions have been going well and commended Catherine Cogdill, Mardell Smith and Debbie Simmons for their hard work on the project.

ADJOURNMENT: With no further business the regular meeting was adjourned at 7:17 p.m.