



Butte Falls School District #91

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UNOFFICIAL MINUTES OF SCHOOL BOARD MEETING MONDAY SEPTEMBER 18, 2017

DATE/TIME/PLACE: A meeting of the School Board of Butte Falls School District 91 was held on Monday September 18, 2017 at 6:00 p.m. in the district office meeting room, 720 Laurel Avenue, Butte Falls, OR.

CALL TO ORDER: Stephanie Pitts, Steve Nelson, Dan Murphy, Kathleen Misfeldt, Aaron Worman

ADMINISTRATION: Dr. Long, Dianne Gorman, Racheal Aiken

SECRETARY: Cindy Taylor

PUBLIC: Julie Freeman, Chris Mathas, Mardell Smith, Roni Burg, Larry Wetjen, Jake Coppola

Call to Order: Board Chair Stephanie Pitts called the meeting to order at 6:04 p.m.

APPROVE AGENDA: Superintendent Long informed the board that "5.1 RESOLUTION 18-04 CORRECTING APPROPRIATIONS" would need to be added under "5.0 NEW BUSINESS". Mr. Murphy made a motion to approve the agenda as amended. Mr. Nelson seconded. Voted and carried. 5 yes votes, 0 no votes.

CONSENT AGENDA: MINUTES/ Mrs. Misfeldt pointed out that the paragraph stating Mrs. Pitts as the new appointed "Vice Chair" should state "Chair" of the July 5, 2017 meeting minutes on page 2 under "ELECT CHAIR AND VICE CHAIR". Mrs. Aiken pointed out that the paragraph stating "Claire Cotton" as Deputy Clerk, should sate "Racheal Aiken" of the July 5, 2017 meeting minutes on page 5 under "OCNC FOOD/SUPPLY RPF". Mr. Worman made a motion to approve the regular board meeting minutes of June 26, 2017, and July 5, 2017 as amended. Mr. Murphy seconded. Voted and carried. 5 yes votes, 0 no votes.

COMMUNICATION/
REPORTS:

SUPERINTENDENT'S REPORT (ENROLLMENT, SEISMIC PROJECT, MARKETING, ETC.)/ Dr. Long reported to the board, that total enrollment was at 237 students as of September 5, 2017. Dr. Long spoke to the board about the need for additional support staff due to the increase of new students, depending on funding. Dr. Long commended the teachers and staff for their hard work and he thanked the board members for their support.

Dr. Long told the board that he previously met with a representative from PACE, the Risk Management Property/Casualty Company. Dr. Long said he received a list of items from the PACE representative that will need to be completed simultaneously with the Seismic Project.

Dr. Long announced to the board that Jake Coppola with ZCS will be joining the meeting to discuss the Seismic Rehabilitation Project. Dr. Long reminded the board that due to cost increases, Adroit Construction, Incorporated was unable to continue with the project. Dr. Long asked for the board's direction to proceed with the second pre-qualified construction firm the school district previously interviewed. The board began to discuss options and they gave Dr. Long their consensus to take the next step in the Seismic Rehabilitation Project. Mr. Coppola displayed some Construction designs while explaining how they were able to lower the costs extensively.

Dr. Long requested the board's direction in speaking with Douglas ESD to provide our school district with Human Resource Services, and the service contract is estimated at \$5,000. Dr. Long explained to the board that Mrs. Freeman will continue to be an important part of the "new hire" process. Mr. Nelson commented that he feels it will be a good business decision, as our school district is experiencing numerous changes. Mrs. Pitts commented that she is a proponent of keeping jobs within the community, but she said it makes since. Mrs. Pitts asked Mrs. Freeman how she feels about the proposed contract with Douglas ESD and Mrs. Freeman replied that she has other responsibilities to keep her very busy. The board gave Dr. Long their consensus to move forward with the contract to have Douglas ESD provide our school district with Human Resource Services.

Mr. Worman asked Dr. Long if there is an enrollment limit in our schools. Mrs. Gorman answered that the classroom limit is 25 students. Dr. Long replied that the optimal size is probably around 250 students, and up to 300 students would probably require adding a new modular.

REVIEW OF PAYMENT OF BILLS/ Board members reviewed the expenditure report and asked for clarification about a few of the expenditures. Mrs. Gorman, Mrs. Freeman and Mrs. Aiken provided answers.

FINANCIAL SUMMARY/ Mrs. Aiken handed out to the board, the final "Adopted Budget Document". Mrs. Aiken pointed out that she made a correction to the Contingency line in the budget document due to an unbalanced amount, which is reflected in Resolution 18-04. Mrs. Aiken briefly summarized on the Encumbrances, Expenditures and Revenue in the adopted budget.

SCHOOL UPDATE/ Mrs. Gorman told the board that our sports season is starting out great and the Co-Op is working out very nicely. Mrs. Gorman announced that the High School Girls Volleyball Team competed in two games, so far, and the Cheer Team is continuously practicing. Mrs. Gorman also announced that the Chess Club will start on Tuesday September 19, 2017.

Mrs. Gorman explained to the board that the school district hired two temporary helpers to assist her with a "Leadership" elective class, which she is now teaching to approximately (45) students. Mrs. Gorman told the board that the school district also hired a temporary person to ride on the bus from Wal-Mart in Eagle Point, and back.

Mrs. Gorman said that the Butte Falls Partnership is having the Adverse Childhood Experiences Study (ACES) training on October 3, for parents and staff.

EVERY STUDENT SUCCEEDS ACT (ESSA)/ Mrs. Freeman said she attended a meeting with Oregon Department of Education (ODE) and she reported that a lot of changes are taking place. Mrs. Freeman said she will be attending the Regional meeting for two days in October. Mrs. Freeman announced that the school district will be receiving an extra Title amount of \$10,000.

Mrs. Freeman announced that there is now a Parents club, which will meet quarterly.

BUTTE FALLS CHARTER SCHOOL/NATURAL RESOURCE CENTER/ Mr. Mathas told the board that he worked through the summer at the NRC and he had several meetings with potential funders, government agencies and other educators. Mr. Mathas went on to say he received a letter from the Department of Education stating that the Butte Falls School District has been approved to purchase the Federal Property with a purchase price at 10% of the property's appraised value. Mr. Mathas updated the board with other improvements and projects at the NRC.

BUTTE FALLS COMMUNITY SCHOOL PARTNERSHIP/ Mr. Murphy announced that they will be holding the Adverse Childhood Experiences Study (ACES) training that Mrs. Gorman mentioned earlier in the meeting, on October 3, 2017. Mr. Murphy said everyone is invited and childcare will be provided. Mr. Murphy said the Community School Partnership Pre-school has 18 students, with one class in the morning and a second class in the afternoon. Mr. Murphy told the board that they are currently looking for a person to work with the after school program.

ZCS ENGINEERING-SIEMIC GRANT UPDATE/ Mr. Coppla with ZCS Engineering, spoke under 3.1 "SUPERINTENDENT REPORT".

PUBLIC COMMENT/ Mrs. Freeman commented on the spectacular job Mrs. McGonagle is doing as the Community Partnership's Program Director. Mrs. Freeman also, added that the Butte Falls School District will be receiving a check for hosting the Fire Fighters while they were in our area.

Mr. Murphy told the group that Harry and David's donated several cases of peaches and the Community Partnership is letting the Community know that if they want peaches, to come by and pick them up.

Mrs. Smith asked if a "Parenting" class is being offered at the Landing. Mr. Murphy replied that there will be a seven-week program shortly after the ACES training on October 3, 2017.

Dr. Long let the board know that our school district is working on a rental agreement with the Butte Falls Assembly of God Church to utilize the space for teaching our music classes. The agreement will be for October 1, 2017 to June 30, 2018.

OLD BUSINESS: TO BE DETERMINED/ None to be discussed.

NEW BUSINESS: RESOLUTION 18-01 MORRIS FAMILY FOUNDATION GRANT/ Dr. Long told the board that resolution 18-01 requires Board approval and the grant is in the amount of \$50,000 into fund 213, area 290 for enhancing vocation programs. For the record, Mrs. Pitts read Resolution 18-01 out loud to the board.

Mrs. Misfeldt made a motion to adopt Resolution 18-01 - Morris Family Foundation grant. Mr. Nelson seconded. Voted and carried. 5 yes votes, 0 no votes.

RESOLUTION 18-02 GORDON ELWOOD FOUNDATION GRANT/ Dr. Long told the board that resolution 18-02 requires there approval and the grant is in the amount of \$12,000 into fund 203, area 563 for establishing career related learning opportunities and a natural resources learning center for students. For the record, Mrs. Pitts read Resolution 18-02 out loud to the board.

Mr. Worman made a motion to adopt Resolution 18-02 - Gordon Elwood Foundation Grant. Mr. Murphy seconded. Voted and carried. 5 yes votes, 0 no votes.

RESOLUTION 18-03 MEASURE 98/ Dr. Long told the board that resolution 18-03 requires there approval and the grant is a 2-year contract in the amount of \$40,324.52 into fund 229 for the following:

- establishing or expanding career and technical education programs in high schools
- establishing or expanding college-level educational opportunities for students in high schools
- Establishing or expanding dropout-prevention strategies in high schools

Mr. Nelson made a motion to adopt Resolution 18-03 - Measure 98. Mr. Worman seconded. Voted and carried. 5 yes votes, 0 no votes.

RESOLUTION 18-04 CORRECTING APPROPRIATIONS/ Mrs. Aiken explained under 3.3 "Financial Summary", that she made a correction to the budget document. For the record, Mrs. Pitts read Resolution 18-04 out loud to the board. Mr. Nelson pointed out an error in the second paragraph after the reading.

Mr. Nelson made a motion to accept the amended Resolution 18-04 - Correcting Appropriations. Mr. Murphy seconded. Voted and carried. 5 yes votes, 0 no votes.

This resolution was approved at the September 18, 2017 regular board meeting.

PERSONNEL/ Hire: Mrs. Gorman announced the following names of the Extra Duty and Extended Duty contracts, to the board:

1. High School Football Coach - Jody Crowe
2. High School Volleyball Coach - Skyler Harrington
3. Middle School Football Coach - Chase Ellis
4. Middle School Volleyball Coach - Roni Burgh
5. Cheer Coach - Shayna Brown (Fall & Winter)

Mr. Worman made a motion to hire the Extra Duty and Extended Duty contracts as stated. Mr. Murphy seconded. Voted and carried. 5 yes votes, 0 no votes.

Dr. Long announced the following names of the teaching contracts, to the board:

1. 3rd Grade Teacher - Maggie Smart
2. 4/5 Grade Teacher - Jill Dufresne
3. Language Arts Teacher - Jeannine Morgan
4. CTE Teacher/NRC Manger - Chris Mathas
5. Social Studies Teacher - Sean Fuller

Mr. Nelson made a motion to hire the teachers as stated. Mr. Worman seconded. Voted and carried. 5 yes votes, 0 no votes.

ANNOUNCEMENTS AND COMMENTS

FROM THE BOARD: Dr. Long made an observation in telling the board that he really appreciated their trust in our staff to work with the students as they make decisions.

Mr. Worman said according to the Local News Cast; certain schools' "dress code" was not allowing students to wear a shirt displaying the American Flag logo. Mr. Worman expressed his concerns and he is in disagreement with the dress code.

Mrs. Pitts thanked Mrs. Gorman for addressing some challenging issues within the school district.

Mr. Nelson spoke of the hard work that Mr. Mathas is putting in at the NRC and he thanked the rest of the staff for all they have done.

Mrs. Misfeldt said she has been escorting the middle school students to and from the cafeteria at lunch time on a daily basis and she commented that the staff is doing an amazing job.

Mrs. Pitts commented that she would like to see about having a student attend the monthly school board meetings.

Mr. Murphy told the board that the Oregon School Board Association (OSBA) sent out an e-mail stating they are seeking to become a Non-Profit Organization and Charter Schools will no longer be associated with their organization. Mrs. Pitts let the board know that she is aware of this and she sent an email to OSBA addressing the subject, and they responded that our school district is still covered.

Mr. Murphy asked Dr. Long if there is a procedure or protocol for a board member to observe in the class rooms. Dr. Long said if Mr. Murphy is interested in observing in the class room, to come talk with him first.

ADJOURNMENT: With no further business the regular meeting was adjourned at 8:10 p.m.